



# COLLIER CLERK NEWSLETTER

AUGUST 2019 | VOLUME 1 | ISSUE 5

## Value Adjustment Board preparing to review homeowners' assessments

The Clerk of the Circuit Court serves as the Clerk to the Value Adjustment Board (VAB), the process whereby property owners can appeal their tax assessments. Collier County's VAB is required to contract Special Magistrates, based on population size, to hear the various types of petition appeals including: Exemption/Classifications, Tangible Personal Property, Residential Property Tax Appeals and Commercial Property Tax Appeals.

The Value Adjustment Board is gearing up to again help Collier County property owners who feel the value assigned to their home is inaccurate.

Each year in August, the Collier County Property Appraiser sends out Truth-In-Millage (TRIM) notices to every property owner, which lists the proposed property taxes and an assessed market value. This year, the statements are being mailed on Monday, August 19.

If you have any questions regarding your property valuation please contact the Property Appraiser's Office. If, after working with the Property Appraiser's Office, you still feel that your assessment is incorrect, you can file a petition with the Value Adjustment Board. The deadline to file an assessed value appeal is Sept. 13, 2019. Forms are accessible through the Clerk's website at:

<https://www.collierclerk.com/board-records-vab/value-adjustment-board>

Forms should be mailed or delivered to:

Collier County Clerk of the Circuit Court  
Board Minutes & Records Department  
3299 Tamiami Trail East, Ste. 401  
Naples, FL 34112-5746

The Value Adjustment Board includes two County Commissioners, one Collier County School Board member, one Collier County Homestead Citizen member, and one Collier County Business Citizen member.

Property owners may represent themselves at a VAB hearing or can seek assistance from others, including an attorney. A petitioner will receive a notice with the date, time, and location of the VAB hearing at least 25 days prior to the hearing date.

## Did You Know?

The office of the Collier County Clerk of the Circuit Court & Comptroller has hundreds of responsibilities and duties handled by several departments. During Fiscal Year 2018, Board Minutes and Records / Value Adjustment Board Division:

- Scanned 627,518 pages of BCC records and minutes into the BMR Repository
- Processed 623 VAB petition filings for 2018 tax year

## Clerk Connects with Local and State Officials

On August 8th and 9th, officials from around the state gathered in Naples for the Florida Courts Technology Commission's quarterly meeting. The Florida Courts Technology Commission is responsible for overseeing, managing, and directing the development and use of technology within the judicial branch under the direction of the Supreme Court of Florida as specified in Rule of Judicial Administration 2.236. Committee members include county and circuit court judges, county clerks, lawyers and court staff. Clerk Kinzel, along with other members of her staff attended meetings on topics including operational standards and upcoming automation projects.

Clerk Kinzel has been appointed to the Florida Clerk's Association Best Practices Committee and the Comptroller Subcommittee. August 19<sup>th</sup> – 23<sup>rd</sup>, she will join other Clerks from around the state for updates and discussion on the Clerk's current topics. These meetings are sponsored by the Florida Court Clerks & Comptrollers Association. Florida Court Clerks & Comptrollers (FCCC) is a statewide, nonprofit member association composed of Florida's Clerks of the Circuit Court and Comptrollers. FCCC provides local government support services, technical assistance and accreditation opportunities for all members of the association.

## Save the date: Clerk planning group wedding ceremony on Valentine's Day

The Clerk's Office plans to celebrate Valentine's Day in style by inviting couples to take part in a group wedding. Stay tuned to the Collier Clerk Newsletter and the agency's official website for more details to come.

## New Community Relations and Outreach Director Announced

We are happy to announce that beginning August 26<sup>th</sup>, Mike Sheffield will assume the position of Director of Community Relations and Outreach Director. Mike brings with him 15 years of experience as the Division Director of Communication & Customer Relations for Collier County,

Mike is replacing former Director Jay Schlichter who is returning to his journalism roots.

We look forward to Mike's arrival and wish Jay the very best in his new endeavors.

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