

Press Release

New Civil Forms Required on January 1, 2010

Dwight Brock, Clerk of the Circuit Court of Collier County is mounting an effort to remind attorneys, as well as others filing Civil actions, that new forms will be required as of the beginning of the calendar year.

Starting January 1, 2010 a new Civil Cover Sheet and Final Disposition Form will be required to be filed by each plaintiff or petitioner for use of the Clerk of Court for the purpose of reporting judicial workload data pursuant to the FL Statute 25.075.

A Civil Cover Sheet (Form 1.997) shall be completed and filed with the clerk at the time of an initial complaint or petition is filed by the party initiating the action. If a cover sheet is not filed, the clerk shall accept the complaint or petition for filing; but all proceedings in the action shall be abated until a properly executed cover sheet is completed and filed with the Clerk's office. The clerk shall complete the Civil cover sheet for a party appearing pro se.

A Final Disposition Form (Form 1.998) shall be filed with the Clerk by the prevailing party at the time of the filing of the order of judgment which disposes of the action. If the action is settled without a court order or judgment being entered, or dismissed by the parties, the plaintiff or petitioner immediately shall file a final disposition form with the clerk. The clerk shall complete the final disposition form for a party appearing pro se, or when the action is dismissed by court order for lack of prosecution pursuant to the rule.

There is also a new Florida Family Law Rules of Procedure Form 12.928, **Cover Sheet for Family Court Cases**, that goes into effect on January 1, 2010.

The Clerk's website provides easy access to these new Civil forms and instructions at www.CollierClerk.com/forms

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