

## Public Court Records

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- *CollierClerk.com* provides access to many court records including Civil, Criminal, Probate and Traffic.
  - From ***CollierClerk.com***, Click "***Records Search***" and select "***Court Records***". Or alternatively you can click on the ***Quick Link Records Search*** on the homepage. Please read and accept the ***Disclaimer***.
  - You may search All Departments simultaneously, or search ***Civil, Criminal, Probate, or Traffic***, by clicking on the appropriate tab.
  - Enter your search criteria such as ***Name or Case number*** and Click Search. Note that when entering a name, you may enter all or just part of the name.
  - A list of matching cases will display. Click any ***case number*** to display that case.
  - A case information summary appears in the ***large white box***.
  - The ***brown tabs*** just below the case information summary include:
    - The Parties - lists the parties involved and their role.
    - The Docket - which displays case activity.
    - Court Events - which shows the history of court appearances.
    - Financials - which displays a summary of monies due and paid.
  - To print a copy, Click "***Printer Friendly Version***" in the top right hand corner of the page and follow the prompts.
  - Records on *CollierClerk.com* are updated nightly.
  - Some records are confidential by law and are not available on the Internet.
  - Electronic court records do not include document images.
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